

Privacy Policy

We are pleased to welcome you to our e-learning platform and delighted that you are interested in Roto Frank Fenster- und Türtechnologie GmbH and our services. To ensure that you feel safe and comfortable visiting our website, we take the protection of your personal data and the confidential handling of this data extremely seriously.

In this privacy policy, we therefore provide you with information on when we store which data, and the purpose for which we use this data – naturally, in accordance with the applicable data protection regulations.

If you have any questions about how your personal data is handled, please contact our Group data protection officer. The contact details are provided below.

It may be necessary to make changes to our privacy policy on account of technical developments, changes to our services, the legal situation or for other reasons. We therefore reserve the right to amend this privacy policy at any time and ask that you regularly check it for the latest information.

General information

When you visit our website, our web servers automatically collect information. This includes the browser type and browser version, operating system used, referrer URL, host name of the accessing computer, time of the server request and IP address. Some of this information is recorded in cookies stored on your client. This is necessary in order to use the login area.

If you are logged in, we also collect information about your progress in the individual courses and can track when you have completed which course and your results.

Legal basis and purposes of the processing of personal data

The purpose of storing the data that is collected as soon as you access this website is to be able to display this website to you. If you do not log in (or cannot log in), the legal basis for the processing of personal data is our legitimate interest in accordance with Article 6(1f) GDPR. Our interest lies in being able to display the content of this website to third parties.

If you do log in, the data processing is based on the contract that we have concluded with you or your employer in accordance with Article 6(1b) GDPR.

Data erasure and storage period

Your data shall be stored for as long as is necessary to fulfil the relevant purpose. If we are processing your data within the scope of a data processing relationship, you shall essentially determine the storage period. Specifically, your personal data shall be stored for as long as the user account exists. The data shall be erased as soon as the user account itself is deleted – be this through personal choice or automatically due to inactivity.

Other arrangements shall apply only if there are archiving periods that must be observed under tax law or other legislation. In this case, the data concerned shall only be erased once the statutory period has expired.

Data transfer to other Group companies

As a general rule, your data shall not be transmitted to third parties outside of the Roto Group unless we are legally obligated to do so or the data transfer is required to perform the contract or you have expressly given your prior consent to the transfer of your data.

Data transfer to external service providers (processors)

Your data shall be passed on to service partners to the extent that they are acting on our behalf and supporting Roto in the provision of its services.

Any processing of your personal data by commissioned service providers shall be carried out within the scope of commissioned data processing in accordance with Article 28 GDPR. Insofar as external service providers come into contact with your personal data, we have taken legal, technical and organisational measures and performed regular checks to ensure that these service providers also comply with the applicable data protection regulations.

Rights of the data subject

If personal data concerning you is processed, you are a data subject as defined in the GDPR and you shall have the following rights with respect to the controller:

- Right of access in accordance with Article 15 GDPR

You can request confirmation from us on whether we are processing personal data that concerns you. If we have processed data relating to you, you are entitled to other rights of access as specified in Article 15 GDPR.

- Right to rectification

If the data that we have collected relating to you is incorrect or incomplete, you can request that we promptly rectify it in accordance with Article 16 GDPR.

- Right to restriction of processing

In accordance with the requirements of Article 18 GDPR, you can, under certain circumstances, also request that the processing of your personal data is restricted.

Once processing has been restricted, your data must only be processed with your consent or for the establishment, exercise or defence of legal claims or for the protection of the rights of another natural or legal person or for reasons of important public interest of the Union or of a Member State. We shall notify you before lifting the restriction.

- Right to erasure

You have the right to ask us to erase the personal data concerning you without undue delay where one of the grounds defined in Article 17(1) GDPR applies, unless there is an exemption to the erasure obligation in accordance with Article 17(3) GDPR.

- Right to notification

If you have asserted against us the right to rectification, erasure or restriction of processing, we are obligated in accordance with Article 19 GDPR to notify all recipients of your personal data of this rectification or erasure of the data or restriction of processing unless this proves

to be impossible or involves a disproportionate effort. You also have the right to be notified of these recipients. You have the right to be informed of these recipients by the controller.

- Right to data portability

Furthermore, in accordance with Article 20 GDPR, you have the right to receive the personal data concerning you in a machine-readable format and to transmit the data to another controller without hindrance, provided that the requirements defined in Article 20(1a) GDPR are met, or to have your personal data transmitted directly by us to another controller, where this is technically feasible and does not impair the rights and freedoms of others. This right shall not apply to the processing of personal data that is necessary for the performance of a task carried out in the public interest or in the exercise of official authority.

- Right to object

You have the right to object to the processing of the personal data concerning you at any time in accordance with Article 6(1f) GDPR.

We shall then cease processing your personal data unless there are compelling legitimate reasons for doing so which outweigh your interests, rights and freedoms, or unless the processing is used to establish, exercise or defend legal claims.

- Right to withdraw consent under data protection law

Under data protection legislation, you are entitled to withdraw your consent at any time by notifying us accordingly. Withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

- Right to lodge a complaint with a supervisory authority

If you consider that the processing of the personal data concerning you infringes the GDPR, you have the right – without prejudice to any other administrative or legal remedy – to lodge a complaint with a supervisory authority, in particular in the Member State of your habitual residence, your place of work or the place of the alleged infringement at any time.

Data protection officer

Roto Frank Fenster- und Türtechnologie GmbH
z.Hd.d. Datenschutzbeauftragten
(FAO Data Protection Officer)
Wilhelm Frank Platz 1
70771 Leinfelden-Echterdingen
Germany

Contact details of the controller

Roto Frank Fenster- und Türtechnologie GmbH
Wilhelm Frank Platz 1
70771 Leinfelden-Echterdingen
Germany
Represented by Directors:
Marcus Sander (Chair)

Michael Stangier